

City of Walnut
Community Services Department
Park Reservation Request Form
21701 E. Valley Blvd., Walnut, CA 91789
(909) 598-5605 office
(909) 598-2160 fax

Today's Date: _____

Name of Walnut Resident _____

Address _____ (Work Ph#) _____ (Home Ph#) _____

Name of Organization (if applicable) _____

Address _____ City _____ Zip _____

Phone (w) _____ (h) _____

Park Requested (circle one): ***Suzanne*** ***Lemon Creek*** ***Creekside*** ***Snow Creek***

Day Requested (circle one) **Sat** **Sun** **M** **T** **W** **Th** **Fr** **Date Requested** _____

Purpose of Park Use _____

Time from _____ **am/pm** **to** _____ **am/pm** **# of Expected Participants (be accurate)** _____

Special Notes:

- ◆ Please note that deposits are no longer required for park reservations.
- ◆ No bouncers/jumpers/ carnival rides allowed at any time.
- ◆ No amplified music or public address (PA) systems allowed at any time.
- ◆ Individual/family non-resident reservations are not allowed.
- ◆ All signs, banners and other materials must be removed from the park immediately following your event.
- ◆ Personal portable or charcoal grills are not allowed. Please only use barbecue grills provided at the parks.
- ◆ Park restroom hours are from 8:00 am to 9:00 pm every day. Restroom keys are no longer issued.
- ◆ Staff will post a reservation sign inform other groups of your activity. We ask that you be accommodating to other groups when possible, and keep in mind that the reservation guarantees you a designated area in the park but does not give you exclusivity.
- ◆ Should you encounter any problems on the day of your event, please contact our weekend park staff at (909) 322-3224 or contact staff at the Walnut Gymnasium at (909) 444-7959.
- ◆ No Vehicles are allowed on Park Grounds at any time.
- ◆ By signing below, you acknowledge you have read and agree to the rules and regulations in using City of Walnut park facilities.

Signature _____

YOUR RESERVATION HAS BEEN APPROVED BY STAFF AS FOLLOWS:

Park Request Approved: _____

Number of Tables Approved _____

Additional Area Approved _____

Signature of City Staff Issuing Approval _____